

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Monthly version of plan published on 5 June 2017

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 5 June 2017

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p><b>FP/17/04/04</b> First published: 19 April 2017</p>	<p>14 Jun 2017 Cabinet</p>	<p>Issue: Council Performance Monitoring Report Q4 2016-17 Decision: To consider the report</p>			<p>Emma Plummer, Strategic Manager Performance Tel: 01823 359251</p>
<p><b>FP/16/11/10</b> First published: 27 September 2016</p>	<p>14 Jun 2017 Cabinet</p>	<p>Issue: Children's Services Improvement - Somerset's Children and Young People's Plan 2016-19 progress Decision: To consider the report and agree necessary actions.</p>	<p>Report to Cabinet 29 April</p>	<p>Open</p>	<p>Philippa Granthier, Assistant Director Childrens Services Tel: 01823 359054</p>
<p><b>FP/17/03/12</b> First published: 29 March 2017</p>	<p>14 Jun 2017 Cabinet</p>	<p>Issue: Somerset Prevention Charter Decision: To consider the report and agree necessary actions. Somerset Prevention Charter</p>			<p>Trudi Grant, Public Health Director Tel: 01823 359015</p>

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<p><b>FP/17/03/09</b> First published: 13 March 2017</p>	<p>14 Jun 2017 Cabinet</p>	<p>Issue: Framework Agreement for Travel Demand Management Decision: To appoint Suppliers to a Framework Contract in particular for delivery of an integrated Travel Behaviour Change and Road Safety Training and Awareness Programme in connection with the Hinkley Point C development</p>	<p>Key Decision on 25 March 2013 regarding the contributions to Somerset County Council within the Hinkley Point C Site Preparation Works and Development Consent Order Section 106 Agreements Non-Key Decision Report by Strategic Manager – Major Programmes on 3 August 2016 - Authority to commence procurement for services in connection with a Travel Behaviour Change and Road Safety Training and Awareness Programme associated with the Hinkley Point C development Non-Key Decision on 2 December 2016 by the Director of Commissioning and Lead Commissioner for Economic and Community Infrastructure Hinkley Point C – Authority to appoint a supplier for assurance services in connection with a Travel Behaviour Change and Road Safety Training and Awareness Programme Non-Key Decision on 6 March 2017 by the Director of Commissioning and Lead Commissioner for Economic and Community Infrastructure Hinkley Point C</p>	<p>Part exempt</p>	<p>Andy Coupe, Acting Strategic Manager - Major Programmes Tel: 01823 355145</p>

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<b>FP/17/04/05</b> First published: 19 April 2017	14 Jun 2017 Cabinet	Issue: Capital Budget Monitoring Report Q4 2016-17 Decision: To consider the report			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
<b>FP/17/04/06</b> First published: 19 April 2017	14 Jun 2017 Cabinet	Issue: Revenue Budget Monitoring Report Q4 2016-17 Decision: To consider the report			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
<b>FP/17/04/09</b> First published: 24 April 2017	Not before 19th Jun 2017 Commercial & Business Services Director	Issue: Heathfield School, Taunton - Proposed Art and Science Blocks Decision: Awarding of Contract for Construction of Proposed Art and Science Blocks		Part exempt	Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962
<b>FP/17/04/10</b> First published: 28 April 2017	Not before 19th Jun 2017 Commercial & Business Services Director, Cabinet Member for Children and Families	Issue: Creation of two New Academies in Somerset Decision: The Secretary of State for Education has directed via an Academy Order, the conversion to Academy Status for the following two schools.	Academies Act 2010		Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260
<b>FP/17/05/03</b> First published: 15 May 2017	Not before 19th Jun 2017 Cabinet Member for Business Investment & Policy	Issue: Contract to supply books to Library Service Decision: To award the contract to the preferred supplier(s) as an outcome of the ESPO led procurement for the supply of books.	ESPO Framework 376F_14	Part exempt	Tabitha Witherick, Service Manager: Development Tel: 01823357480

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<p><b>FP/17/05/05</b> First published: 15 May 2017</p>	<p>Not before 19th Jun 2017 Cabinet Member for Adult Social Care</p>	<p>Issue: Commissioning of Mental Health Services in Somerset: Community outcomes based preventative and enablement support services Decision: Agreement to approve the Award of contracts for the provision of Mental Health Services in Somerset (as above) following a comprehensive EU compliant tender process</p>	<p>Tender Evaluation Report Impact Assessment Non-key decision to commence a procurement process for contracts for the provision of Mental Health Services in Somerset (as above)</p>	<p>Part exempt</p>	<p>Stephen Barker, Adults and Health - Senior Commissioning Officer</p>
<p><b>FP/17/03/01</b> First published: 6 March 2017</p>	<p>Not before 19th Jun 2017 Cabinet Member for Adult Social Care</p>	<p>Issue: Provision of Healthwatch Somerset Decision: Agree to the award of a contract for the provision of Healthwatch Somerset following a competitive procurement exercise</p>	<p>Tender evaluation report</p>	<p>Part exempt</p>	<p>Catherine Logan, Procurement Officer Tel: 01823 359293</p>

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<p><b>FP/17/05/07</b> First published: 18 May 2017</p>	<p>Not before 19th Jun 2017 Cabinet Member for Children and Families</p>	<p>Issue: School Place Planning Infrastructure Growth Plan for Somerset 2017 Decision: Approve the publication of The School Place Planning Infrastructure Growth Plan for Somerset by the 30th June 2017</p>	<p>Cabinet 18 March 2015: The Policies and Principles of Early Years and School Place Planning Scrutiny for Policies, Children and Families Committee 13 May 2016: Early Years and School Place Planning Infrastructure Growth Plan Cabinet 8 June 2016: Early Years and School Place Planning Infrastructure Growth Plan School Population Forecasts 2016 School Organisation Plan 2017</p>		<p>Helen Waring, Commissioning Officer - Schools</p>
<p><b>FP/17/03/07</b> First published: 13 March 2017</p>	<p>Not before 26th Jun 2017 Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: Somerset Energy Innovation Centre - Approving Growth Deal Funding and Appointing a Construction Company Decision: Approves the acceptance of the offer of Growth Deal Funding , delegate the the authority to certify SCC's Growth Deal payment claims and authorise the appointment of the construction company for phase 2 &amp; 3 and advance design work for Phase 3</p>	<p>Impact Study Cabinet Member Decision 09.02.17 Officer Non-Key Decision 27.04.15</p>	<p>Part exempt</p>	<p>Lynda Madge, Commissioning Manager – Economy &amp; Planning Tel: 01823 356766</p>

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<b>FP/17/04/03</b> First published: 12 April 2017	Not before 3rd Jul 2017 Public Health Director	Issue: Extension of Somerset Integrated Domestic Abuse Service contract Decision: To approve a 12 month extension to the current contract	Safer Somerset Partnership Domestic Abuse Annual Report 2015-16		Lucy Macready, Public Health Specialist- Community Safety Tel: 01823 359146
<b>Fp/17/05/08</b> First published: 1 June 2017	10 Jul 2017 Cabinet	Issue: Capital and Revenue Budget Monitoring Reports End of May 2017/18 Decision: To consider the financial position for the 2017/18 Capital and Revenue Budgets as at the end of May 2017/18			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
<b>Fp/17/05/09</b> First published: 1 June 2017	10 Jul 2017 Cabinet	Issue: Development of the Medium Term Financial Plan 2018/19 Decision: To consider the proposed approach and the timescale for the MTFP 2018/19			Elizabeth Watkin, Service Manager - Chief Accountant Tel: 01823359573
<b>FP/17/06/01</b> First published: 7 June 2017	10 Jul 2017 Cabinet Member for Resources and Economic Development	Issue: Disposal of Property at Northgate, Bridgwater Decision: Authority to conclude negotiations for the disposal of surplus land, completion of the Joint Venture Agreement with Sedgemoor District Council with associated land transfers and lease and the grant of an Academy Lease to the Clevedon Learning Trust	Disposal of property at Northgate, Key decision 4 march 2011 Disposal of Property at Northgate, Key decision 14 January 2015		Charlie Field, Estates Manager, Corporate Property Tel: 01823355325



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<b>FP/17/05/10</b> First published: 1 June 2017	10 Jul 2017 Cabinet	Issue: Proposal for the development of joint commissioning for Health and Social Care Decision: To consider the proposals			Trudi Grant, Public Health Director Tel: 01823 359015
<b>FP/17/06/02</b> First published: 12 June 2017	10 Jul 2017 Cabinet	Issue: Libraries Strategy Decision: To endorse a medium term strategy for libraries (including financial and non-financial objectives); consider delivery model options and approve a profile of financial savings between 2018 and 2020.	Previous Cabinet Decisions Key Decision report Alternative Delivery Models – Options appraisal Impact Assessment		Oliver Woodhams, Strategic Manager, Community and Traded Services, Sue Crowley, Strategic Manager Library Services, Community and Traded Services Tel: 07977400667, Tel: 01823355429
<b>Fp/17/03/11</b> First published: 29 March 2017	10 Jul 2017 Cabinet	Issue: Review of the Asset Management Plan and the 2017/18 potential disposals programme Decision: Review of the Asset Management Plan and approval to the 2017/18 potential disposals programme			Claire Lovett, Head of Property Tel: 07977412583
<b>FP/17/04/07</b> First published: 24 April 2017	10 Jul 2017 Cabinet	Issue: Treasury Management End of Year Report 2016-17 Decision: That the Cabinet endorses the Treasury Management End of Year Report for 2016-17 and recommends its approval by Full Council on 19th July 2017.	TMSS 2016-17 TMSS App A 2016-17 TMSS App B 2016-17 TMSS App C 2016-17 TMPs V5 May 2016		Alan Sanford, Principal Investment Officer Tel: 01823 359585

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<b>FP/17/04/01</b> First published: 3 April 2017	10 Jul 2017 Cabinet	Issue: Council Performance Report end of May 17/18 Decision: To consider the report			Emma Plummer, Strategic Manager Performance Tel: 01823 359251
<b>FP/16/05/02</b> First published: 9 January 2017	10 Jul 2017 Cabinet	Issue: Road Safety Strategy Update Decision: To agree to adopt the updated Road Safety Strategy			Sunita Mills, Service Commissioning Manager Tel: 01823 359763
<b>FP/17/02/01</b> First published: 14 February 2017	Not before 17th Jul 2017 Commercial & Business Services Director	Issue: Award of Contract for the provision of a 3 Classroom Block at Court Fields School, Wellington Decision: To approve the awarding of the contract to the successful contractor	Confidential Financial Report Capital Programme Paper	Part exempt	Carol Bond, Project Manager, Property Programme Team Tel: 01823 355962
<b>FP/17/05/02</b> First published: 12 May 2017	17 Jul 2017 Cabinet Member for Business Investment & Policy, Cabinet Member for Children and Families	Issue: Revision of Section 106 contributions formula for Early Years Provision Decision: To increase the Section 106 contributions formula for Early Years Provision from 3.5 places per 100 houses to 5 funded places from 1st September 2017	Early education and childcare; Statutory guidance for local authorities (2017) Early Years and School Place Planning Infrastructure Growth Plan (2016) - <a href="http://www.somerset.gov.uk/Education/IGP">www.somerset.gov.uk/Education/IGP</a>		Charlotte Wilson, Service Manager Early Years Commissioning Tel: 01823 357386

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<p><b>FP/17/04/08</b> First published: 24 April 2017</p>	<p>Not before 20th Jul 2017 Director of Commissioning for Economic and Community Infrastructure, Finance &amp; Performance Director</p>	<p>Issue: Approval to accept Highways England Growth &amp; Housing Fund award toward the M5 J25 improvement scheme. Decision: To accept the funding awarded by Highways England &amp; sign the funding agreement</p>	<p>Copy of the funding agreement to be signed.</p>		<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>
<p><b>FP/17/05/06</b> First published: 18 May 2017</p>	<p>Not before 7th Aug 2017 Director of Commissioning for Economic and Community Infrastructure</p>	<p>Issue: Somerset Energy Innovation Centre Building 2 acceptance of funding Decision: The acceptance of the offer of ERDF funding (£869,090), subject to legal acceptability of the final funding agreement, for the Somerset Energy Innovation Centre, Phase 2</p>			<p>Lynda Madge, Commissioning Manager – Economy &amp; Planning Tel: 01823 356766</p>